

# AGENDA

**Meeting:** Calne Area Board  
**Place:** Calne Library and Hub  
**Date:** Tuesday 3 July 2018  
**Time:** 6.30 pm

---

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:00pm .**

---

Please direct any enquiries on this Agenda to Stuart Figini [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)  
Cllr Alan Hill, Calne South and Cherhill (Vice-Chairman)  
Cllr Ian Thorn, Calne Central  
Cllr Tom Rounds, Calne North  
Cllr Tony Trotman, Calne Chilvester and Abberd

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

### **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>		<b>Time</b>
1	<b>Chairman's Welcome and Introductions</b>	6.30pm
2	<b>Apologies for Absence</b>	
3	<b>Minutes</b> ( <i>Pages 1 - 12</i> )  To approve and sign as a correct record the minutes of the meeting held on 29 <sup>th</sup> May 2018.	
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	<b>Chairman's Announcements</b> ( <i>Pages 13 - 14</i> )  The Chairman will provide information about: <ul style="list-style-type: none"> <li>• UK Youth Parliament Elections and Activity</li> </ul>	6.40pm
6	<b>Waste Collection Services Changes</b>  To receive a presentation on the new waste collection service changes starting from 30 <sup>th</sup> July 2018.	6.45pm
7	<b>Policing in the Calne Area</b>  To receive a presentation from Inspector Mark Luffman about Policing in the Calne area since the Community Policing Team model was introduced in October 2016.	7.00pm
8	<b>Volunteers Fair</b>  Verbal update on the Calne Treasure Island, Volunteers Fair held on Saturday 30 <sup>th</sup> June 2018.	7.15pm
9	<b>Partner Updates</b> ( <i>Pages 15 - 28</i> )  To receive updates from the partners listed below: <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Dorset and Wiltshire Fire and Rescue Service</li> <li>c. NHS Wiltshire Clinical Commissioning Group – Including an update on Patford Street Surgery (Dr Harris and Helen Stevens, Practice Manager)</li> <li>d. HealthWatch Wiltshire</li> <li>e. Town and Parish Councils</li> <li>f. Area Schools Update</li> </ol>	7.20pm
10	<b>Our Community Matters</b> ( <i>Pages 29 - 50</i> )	7.50pm

To receive updates and consider recommendations arising from the following local JSA priorities/working groups:

- Local Youth Network – Helen Bradley (LYF) – to include a recommendation for funding under the LYN budget for Calne Fairtrade Group for a Gambian Experience event and Exhibition
- Calne Area Parish Forum – Ed Jones (Chairman)
- Older People/Carer’s Champion – Diane Gooch
- Health and Wellbeing Group (Calne Health & Social Care Forum) – David Evans/Diane Gooch
- Dementia Friendly Calne Community Working Group – Cllr Crisp
- Air Quality Working Group – Cllr Hill
- Calne Our Place – Naomi Beale (Chairman)
- Calne Community Safety Forum – Town Councillor Glenis Ansell (Chairman)
- CATG (Highways Working Group) – Cllr Crisp
- Training & Skills Working Group – Cllr Thorn
- Calne S106 Working Group – Cllr Trotman

11 **Area Board Funding** (*Pages 51 - 54*)

**8.20pm**

To consider one application to the Community Area Grants Scheme, as follows:

- Calne Town Council for a Horsebrook Nature Trail path upgrade - £3,000

12 **Urgent items**

**8.35pm**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Close**

The Chairman will set out arrangements for the next meeting.

# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Library and Hub  
**Date:** 29 May 2018  
**Start Time:** 6.30 pm  
**Finish Time:** 8.50 pm

---

Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer), on 01255 718821 or [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice-Chairman), Cllr Ian Thorn, Cllr Tom Rounds and Cllr Tony Trotman

### **Wiltshire Council Officers**

Stuart Figini (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

### **Town and Parish Councillors**

Bremhill Parish Council – Isabel McCord  
Calne Without Parish Council – Ed Jones and Sarah Glen  
Cherhill Parish Council – David Evans  
Compton Bassett Parish Council – Julian Barlow

### **Partners**

Wiltshire Police – Inspector Mark Luffman  
Wiltshire Fire and Rescue – Tom Burns  
Calne Community Safety Forum – Roger Appleby

### **Others**

Wiltshire Wildlife Trust – Jessica Thimbleby  
Calne Area Headteachers – Ashley Martin (Heddington Primary School)  
Calne Older People/Carers Champion - Diane Gooch

**Total in attendance: 21**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p><b>Resolved: To appoint Cllr Christine Crisp as Chairman of the Calne Area Board for the 2018/2019 municipal year.</b></p>
2	<p><u>Election of Vice-Chairman</u></p> <p><b>Resolved: To appoint Cllr Alan Hill as Vice-Chairman of the Calne Area Board for the 2018/2019 municipal year.</b></p>
3	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mel Wilkins representing Hilmarton Parish Council and Helen Bradley – Local Youth Facilitator.</p>
4	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 20<sup>th</sup> March 2018 were approved and signed as a correct record.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Notification of Calne Area Board budget allocation 2018/19.</li> <li>• Becoming a foster carer</li> <li>• Salisbury Recovery</li> <li>• Update on Calne Leisure Centre Refurbishment</li> </ul>
8	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments</p>

	<p>to Working Groups for the year 2018/19.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report.</b></li> <li><b>2. To reconstitute and appoint to the working groups of Calne Area Board as set out in Appendix B of the report</b></li> <li><b>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</b></li> </ol>
9	<p><u>Partner Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <p><b>(a) Wiltshire Police</b> Inspector Mark Luffman highlighted a number of Policing issues within the Calne area and responded to the following questions and comments from the Area Board, in particular:</p> <ul style="list-style-type: none"> <li>• Crimes impacting the community</li> <li>• Burglary suspect arrested and charges with a number of offences and awaiting a court trial.</li> <li>• Information about the local PCSO's and their roles in the Calne area.</li> <li>• Attendance of PCSO's at Parish Council meetings.</li> <li>• 101 Call handling stats.</li> <li>• Incident at Woodroffe Square and Glebe bungalows, Calne.</li> <li>• The work of the community policing teams in the Calne area and the publication of the Police Visibility Strategy.</li> <li>• Use of 2 bicycles for police work following a previous funding request to the Area Board.</li> </ul> <p>A copy of the Police update report is attached to these minutes.</p> <p><b>(b) Dorset and Wiltshire Fire &amp; Rescue Service</b> The Dorset and Wiltshire Fire and Rescue Service representative responded to a number of comments and questions, in particular:</p> <ul style="list-style-type: none"> <li>• Recent caravan fires and advice offered to the owners of caravan sites in the Calne area.</li> <li>• Potential publication of actions taken by the Fire Service following the recent fire at Hills Waste and recycling Site.</li> <li>• Information about the Fire Service call out to false alarms.</li> </ul> <p><b>(c) NHS Wiltshire Clinical Commissioning Group (CCG)</b> The written report was received and noted.</p>



The Chairman reported that representatives from Patford Surgery, who had intended to attend this meeting and provide a brief update on the future of the Surgery, had unfortunately sent their apologies. It was hoped that they would be able to attend the next meeting of the Area Board in July 2018.

**(d) Healthwatch Wiltshire** The written report was received and noted.

**(e) Bremhill Parish Council** The following points were noted:

- AGM was held on 14<sup>th</sup> May 2018
- Preservation of country lane verges
- Updating of the Parish Council Standing Orders
- Planting trees as part of the WWI Trees for Commemoration Project.

**(f) Calne Without Parish Council** The Chairman of the Parish Council introduced Sarah Glen, the new Parish Clerk for Calne Without.

**(g) Cherhill Parish Council** The Area Board noted that the next parish Council meeting was scheduled for 5<sup>th</sup> June.

**(h) Compton Bassett Parish Council** The following points were noted:

- The recent AGM was well attended
- Lack of broadband coverage within the Parish
- Issues with potholes and road markings within the Parish
- 40mph road sign would soon be installed along with a signage scheme to deter lorries diverting off the A3012.
- A successful 5k run organised by Calne Running Club recently held in the Parish.

**(i) Calne Town Council** The following points were noted:

- Glenis Ansell recently appointed as Mayor of Calne.
- A meeting of voluntary groups to be held to understand how they could work closer together.
- Re-dedication of the newly renovated War Memorial took place on 26<sup>th</sup> May 2018 and was well attended.

**(j) Hilmarton Parish Council** The following points were noted:

- Double yellow lines had now been implemented on the road near to the village school.
- The site for WWI Commemorative Tree Planting Project in Hilmarton.

	<p><b>(k) Area Schools Update</b> Ashley Martin, Headteacher at Heddington Primary School and Chairman of the Calne Area Heads Cluster presented an update on the work of the Cluster, staffing movements within schools in the Calne area and the issues being experienced at local schools.</p>
10	<p><u>Electoral Review</u></p> <p>The Area Board received a presentation from Maggie Mulhall, Member of the Electoral review Project Team about the Electoral Review being undertaken by the Local Government Boundary Commission for England, (LGBCE) to determine both the overall number of councillors on the Council, and the pattern of divisions within the Council.</p> <p>Ms Mulhall explained that the Review was required because 25 Divisions within Wiltshire had a variance from the average in the size of their electorate of more than 10%, and 2 Divisions had a variance from the average of over 30%. In particular Ms Mulhall referred to the current electorate for Calne and the projected electorate for 2024 along with the projected numbers for 2024 in each Parish.</p> <p>The Area Board noted that the LGBCE draft recommendations for the number of Councillors for Wiltshire Council had been delayed. Once the draft recommendations had been released there would be a period of public consultation, prior to final recommendations from the LGBCE and Parliamentary approval. The review's outcome, if implemented, would apply from the next elections in May 2021.</p> <p>Ms Mulhall responded to the following questions received from the Area Board:</p> <ul style="list-style-type: none"> <li>• Support from the Area Board for the Status Quo to remain with regard to the number of Councillors for Wiltshire Council</li> <li>• The use of up to date maps for parish areas.</li> </ul> <p>The Chairman thanked Ms Mulhall for her presentation, and she encouraged residents and parish councils to submit any comments or views to Wiltshire Council at <a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a>.</p>
11	<p><u>Recycle for Wiltshire</u></p> <p>The Area Board received a presentation from Jessica Thimbleby, Community Engagement Officer (Waste), about the work of the Recycle for Wiltshire, Waste Team.</p> <p>The Community Engagement Officer explained that Wiltshire Council funded the Waste Education Team at Wiltshire Wildlife Trust to encourage Wiltshire communities to recycle more and reduce the amount of rubbish they produce at home. This is done in many engaging and fun ways which include, running an education programme in schools and pre-schools, putting on waste workshops</p>

	<p>with youth groups and working with local residents and community groups to spread the message.</p> <p>The team will be focussing its work on the Calne Community Area in the next few months and presented the Board with details of the proposed campaign. The Community Engagement Officer responded to a number of questions and comments from the Area Board including, the need to stress the importance of recycling and the impact of littering, timescales for the project, how to measure the Teams performance and new recycling collection arrangements from July 2018.</p> <p>The Chairman thanked Ms Thimbleby for her presentation and encouraged the Area Board to provide feedback and comment on the proposed campaign for the Calne area.</p>
12	<p><u>Our Community Matters</u></p> <p>The Area Board was provided with an update on community issues and progress on Calne Area Board working groups as follows:</p> <ul style="list-style-type: none"> <li>• <b>Local Youth Network (LYN)</b>      There was no update for this meeting.</li> <li>• <b>Calne Area Parish Forum</b>      Ed Jones, Chair of the Parish Forum reported that the group is proceeding with plans for the development of a WW1 commemorative copse in the community area. It was hoped that more information would be available at the next meeting.</li> <li>• <b>Older People/Carer's Champion</b>      Diane Gooch, Calne Older People/Carers Champion, gave a verbal update and reported that the current project 'Celebrating Age' was working with Cherhill's 'Oldbury Wednesday Club', the local Methodist Church and memory group. A presentation on the project was held at the Calne Hub and Library on 25<sup>th</sup> April 2018. A classical concert for older people and carers was being held at the Calne Hub and Library in June 2018. Preparations were being made for a Volunteer Fair in Calne. The next meeting of the Alzheimer's Group was cancelled due to lack of support. The Community Transport Project was continuing to seek a volunteer to take the Project forward.</li> </ul> <p>The Area Board was asked to consider a Health and Wellbeing funding request for the Celebrating Age Project for £1,500 from the Wiltshire Music centre.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>a) That the discussions of the Calne Older People and Carers Voices held on 2<sup>nd</sup> May 2018 be noted.</li> <li>b) That the request for Health and Wellbeing funding for</li> </ol>

**£1,500 to the Wiltshire Music Centre for the Celebrating Age Project be agreed.**

- **Health and Wellbeing Group (Calne Health & Social Care Forum)**  
David Evans reported that the Groups last meeting was held in April 2018, where they received a talk from Karen Wade, Assistant Commissioner – Community Services, Wiltshire Council. The Community Transport Project was promoted at this meeting. The next meeting was scheduled for 17<sup>th</sup> July 2018.
- **Dementia Friendly Calne Community Working Group** The Area Board was informed that, during the recent Dementia Action week, the group had displayed an exhibition at the Hub and library, engaged in the Lions Club Duck Race and held a public dementia friends session, which resulted in eleven new Calne dementia friends.

A number of other events would be taking place, including a ladies' hair dressing working group, Short Walks around Calne Town and a volunteer day at the Library on 30<sup>th</sup> June 2018.

It was also reported that the Dementia Action Alliance had met. The Area Board was reminded that, as a member of the Calne Dementia Alliance, all members of the Area Board should undertake Dementia Friends training. The Chairman encouraged everyone to undertake this training or attend a refresher session.

- **Air Quality Working Group** Councillor Alan Hill presented the Air Quality Working Group update and asked the Area Board to consider a number of recommendations from the Group, some of which were necessary to move certain aspects of the Action Plan forward.

**Resolved:**

- To note the discussions and updates of the Air Quality Working Group held on 4<sup>th</sup> April 2018.**
  - To approve the removal of completed or superseded actions outlined in the meeting notes.**
  - To support and recognise the Wordfest Trail Project and the Our Walks app project within the Calne Air Quality Action plan.**
  - To approve the amended Action Plan.**
  - To support the Calne Town Council proposal to implement an Electric Vehicle charging point in Calne town centre.**
- **Calne Our Place Projects** The written report was received and noted.
  - **Calne Community Safety Forum** Roger Appleby, representing the

Forum, reported on the development of land at Marden Farm, Calne and proposed footpath diversion to John Bentley School frequently used by schoolchildren. He indicated that the diversion would require schoolchildren to walk to John Bentley School on a longer, more dangerous route alongside the A4 and A3102. A map of the public rights of way in the vicinity of the development was circulated and included alternative routes available including the diversion of footpath CALW 20 to provide an alternative route closer to the school. The Area Board were asked to support the shorter walking route to the school along CALW 20 and provide comments to Michael Crook, the Councils Rights of Way Officer.

The Area Board were also informed about the Calne Community First Response vehicle and the need for urgent repairs to keep the vehicle road worthy. He reported that all the repair costs and running expenses would be covered by various businesses within Calne.

**Resolved: That the Rights of Way Officer be informed that:**

**‘This Area Board does not believe that it is appropriate nor acceptable for school children to use the A4 and A3102 route to walk to school and action should be taken to ensure that the footpath available is accessible to be used for this purpose.’**

- **Community Area Transport Group (CATG)** The Area Board received the notes of the CATG meetings held on 19<sup>th</sup> March 2018 and 2<sup>nd</sup> May 2018 and considered a number of requested detailed in the notes for each meeting.

**Resolved:**

- i) **Notes the discussions and updates outlined in the report of 19<sup>th</sup> March 2018 and 2<sup>nd</sup> May 2018.**
- ii) **Approves the closure of the following issues:**
  - a. 4404
  - b. 5390
  - c. 5464
  - d. 5471
  - e. 5723
  - f. 5661
  - g. 5671
  - h. 5796
  - i. 5814
  - j. 5867
  - k. 5872
  - l. 5995
- iii) **To move issues to the priority list for progression, as follows:**
  - a. 6010

	<p>b. 6011 c. 6012 d. 6014</p> <p>iv) <b>Approve the allocation of £2,478 towards the implementation of a 40mph speed limit extension at Compton Bassett – Issue 5986.</b></p> <ul style="list-style-type: none"> <li>• <b>Training and Skills Working Group</b> The written report was received and noted.</li> </ul> <p>Cllr Thorn presented the report and highlighted the request for Calne to become a ‘Makaton Friendly Town’ and that the Area Board holds a ‘Makaton Friendly’ meeting in the future.</p> <p><b>Resolved:</b></p> <p>i) <b>Note the discussions of the meeting held on 26<sup>th</sup> April 2018</b></p> <p>ii) <b>To support a ‘Makaton Friendly’ Area Board meeting in the future.</b></p> <ul style="list-style-type: none"> <li>• <b>Calne S106 Working Group</b> The written report was received and noted.</li> </ul> <p>Cllr Trotman reminded the Area Board that they considered a briefing note about the review of a traffic calming scheme for Abberd Way, Calne at its last meeting. He and Cllr Thorn reported that further discussions had taken place between the interested parties and a compromise on the proposals had been reached.</p> <p><b>Resolved:</b></p> <p>i) <b>Note the feedback and actions relating to Abberd Way traffic calming review</b></p> <p>ii) <b>Note the discussions and actions agreed relating to other S106n schemes at the S106 Working Group meeting held on 10<sup>th</sup> April 2018.</b></p>
13	<p><u>Area Board Funding</u></p> <p>The Area Board considered one application for Community Area Grant funding.</p> <p><b>Resolved:</b></p> <p>a) <b>That the following grant application be agreed:</b></p> <ul style="list-style-type: none"> <li>• <b>Compton Bassett Village Hall (new roof) for £5,000;</b></li> </ul>

	<b>b) That the update from Calne Community Area Fairtrade Group about progress of a project following the receipt of a grant in September 2017 be noted.</b>
14	<u>Urgent items</u> There were no urgent items.
15	<u>Close</u> The next Area Board meeting would be held at 6.30pm on 3 <sup>rd</sup> July 2018 at Calne Library and Hub, with refreshments available from 6.00pm.



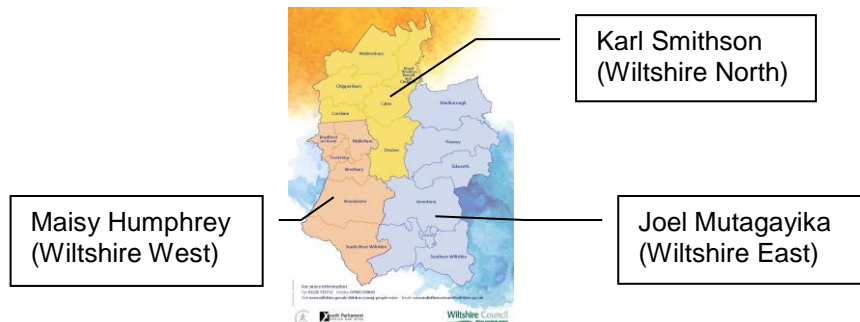


## Chairman's Announcements

<b>Subject:</b>	<b>UK Youth Parliament Elections and Activity</b>
<b>Officer contact:</b>	Judy Edwards <a href="mailto:judy.edwards@wiltshire.gov.uk">judy.edwards@wiltshire.gov.uk</a> 07900 759830

### 1. UK Youth Parliament 2018 elections and activity

UK Youth Parliament provides opportunities for 11-18 year olds to use their elected voice to bring about social change through meaningful representation and campaigning. Members of Youth Parliament (MYPs) are elected annually in every part of the UK. There are currently 349 MYPs. MYPs are encouraged to meet with MPs and local councillors, organise events, run campaigns, make speeches, hold debates and ensure that the views of young people are listened to by decision makers. The most important aspect of any MYP's job is to make sure they represent the views of the young people in their constituency. Wiltshire has three seats on the UK Youth Parliament, with the term of office commencing on 1 March. Information about Wiltshire's MYPs for 2018/19 can be found [here](#).



The role of the MYP is increasingly being recognised at a local and national level. UK Youth Parliament seeks opportunities for MYPs to meet regularly with government ministers, members of the opposition and civil servants. UK Youth Parliament also works to promote the role and influence of MYPs to service providers, e.g. the transport industry and health services.

### 2. Youth Parliament programme

MYPs come together for an Annual Conference each July at which they debate manifesto points and vote on **ten** issues to take to a national [Mark Your Mark campaign](#). Schools and youth groups are encouraged to register to take part in debate and discussion about these 10 issues, and then vote for those which are most pertinent to them. Almost 1m ballots are cast each year. The top **five** issues are then taken to a debate in the [House of Commons](#) which is chaired by the Speaker of the House. Following these debates, MYPs vote to decide which **two** issues should become the UK Youth Parliament's priority campaigns for the year ahead.

### 3. 2018 campaigns

The two priority campaigns for 2018 are: i) [Votes at 16 in all public elections](#) and ii) [A curriculum for life](#).

Wiltshire's MYPs have also agreed a set of their own local priorities which they would like to progress in partnership with elected members:

- Bus passes for those under 18
- Whole county litter picking days to include all Wiltshire schools
- Railway station in Devizes

## ***Chairman's Announcements***

- Use of new materials for road repairs – plastic roads
- Increase special school provision
- Revisit youth centre provision

### **4. Wiltshire Assembly of Youth**

MYPs are expected to take a leading role in the Wiltshire Assembly of Youth (WAY). WAY is a forum for young people in Wiltshire to express their experience of the needs of children and young people, give their views on services, and offer consultation over policy.

### **5. Meet your MYP**

Councillors are encouraged to contact their MYP, to introduce them to the work of the Council, discuss how the 2018 campaigns can be supported, and encourage wider debate and discussion with young people at Area Board and Full Council level. To make contact and for more information, please contact:

[judy.edwards@wiltshire.gov.uk](mailto:judy.edwards@wiltshire.gov.uk), 07900 759830.



## Calne Community Policing Team Update



### **Hello and welcome to this months Community Policing Team report.**

I just wanted to introduce myself as the new community coordinator for your area.

I am PC 1952 Steve Carroll and have been a Police officer for 14 years and I have worked in many aspects of the police. I am looking forward to working in your community and keeping our town safe.

The purpose of these reports is to provide a short summary of the local issues in your area. Engaging with the public is vital for us as. Not only does it give us an opportunity to share what we are doing and keep our communities informed and up to date but it also provides an opportunity for our communities to feed back to us; what we're doing well, where we can make improvements and how we can work together to tackle local issues.

**GOOD NEWS STORY** A local male has been charged with 3 offences of theft of meat from Sainsbury's and is awaiting court .

**Crimes that have impacted the community**  
**from 24<sup>th</sup> April to 15<sup>th</sup> June 2018**

- On 25/04/2018 at 17:30 known male has stolen 4 legs of lamb worth £80 from Sainsbury's Store.  
**SUSPECT ARRESTED AND CHARGED**

- On 05/05/18 at 22:47 a known male has entered an address and stolen car keys belonging to the owner. The male has then stolen the owner's vehicle following a call to the police the vehicle was sighted. Officer's attempted to stop the stolen vehicle, but it failed to stop. Police pursued the stolen vehicle and when it was stopped the occupants were arrested.

**One local male was charged with the following offences and is awaiting trial at Crown Court. Failing to Stop for Police. Driving otherwise in accordance with a licence, Driving without insurance, Failure to provide a specimen of breath at a Police Station. Assault on a Police Constable, Aggravated vehicle taking.**

- On 21/04/2018 15:37 in Derry Hill, Calne, the occupier of a house has come back off holiday. When the occupier has gone to his shed to get his lawn mower he has discovered that his motorcycle has gone. The motorcycle had a chain lock through the front wheel and was valued at £8000. The motorcycle has been circulated on the Police National Computer, but has not been recovered to date.
- On 10/05/2018 18:23 two known males arrested after vehicle on the A4 Calne they were in was stopped by officers and a large amount of cash was found in the vehicle and an amount of Class A drugs, (Cocaine).

**All occupants were arrested and have been released under investigation**

- Between the 12/05/18 and 14/05/18 a local business premise was broken into and the till was stolen, which was later recovered.

**A male has been arrested and the enquiries are ongoing, with the male being released Under investigation.**

On 09/06/2018 at 02:11hrs a black Renault Clio was sighted being driven in an Anti-social manner in The Pippin in Calne. Upon officers stopping the vehicle and conferring with the 18 year old driver he smelt of strongly of intoxicants.

A roadside breath test procedure was conducted where the driver provided a positive specimen of breath over the legal prescribed legal limit. The male was arrested and taken to Melksham Custody.

The driver has been charged with driving motor vehicle when alcohol level above limit, and will appear at Swindon Court on 27/06/2018 13:30hrs

Unknown suspect(s) have gained entry into a garden of a property by forcing the bolt lock open. They have then stolen a disused copper hot water tank. This happened on 11/06/2018 between the times of 02:00hrs and 02:30hrs in Lammass close, Hilmarton, Calne.

On 15/06/18 Unknown suspects have punched IP in the head and then threw him into a bush of stinging nettles. They took £10 from his wallet and threw the wallet back at him. Enquiries are ongoing at this time.

## CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

Child sexual abuse, inc child sexual Exploitation, Cyber Capabilities, Organised criminality

Inc county lines. Domestic abuse, vulnerability & Exploitation, Modern slavery & Human Exploitation, inc Criminal Exploitation of the vulnerable .



## Your Local PCSO's

Below area list of the Police Community Support Officers (PCSO's) that cover Calne and their specific area's of responsibility. If you need to make contact then you can use the email address,

[northwiltshirecpt@wiltshire.police.uk](mailto:northwiltshirecpt@wiltshire.police.uk)

This is monitored by a number of officers who may be able to answer your query if your local PCSO isn't on duty.



**PCSO Mark COOK**



**PCSO NICOLE SHEPPARD**



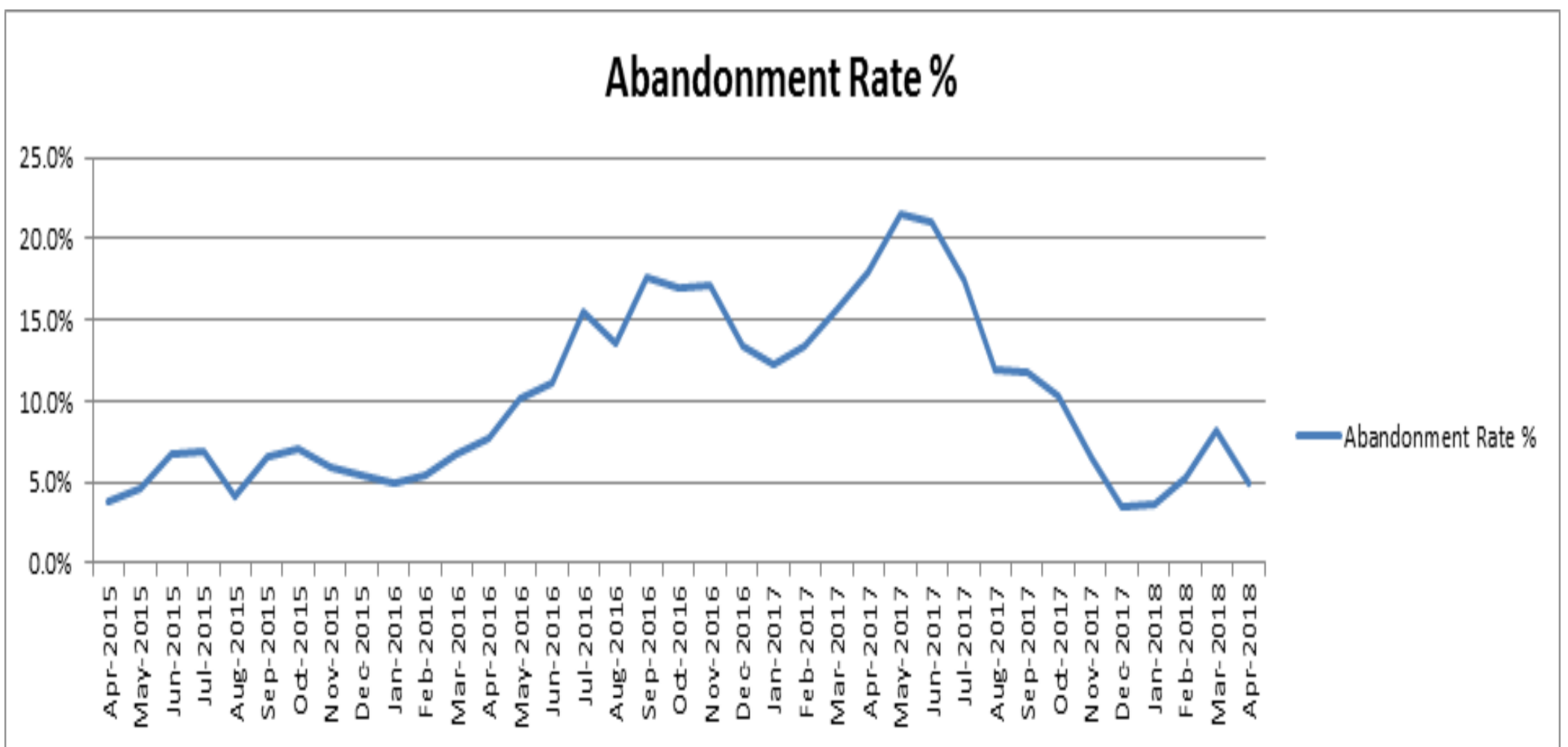
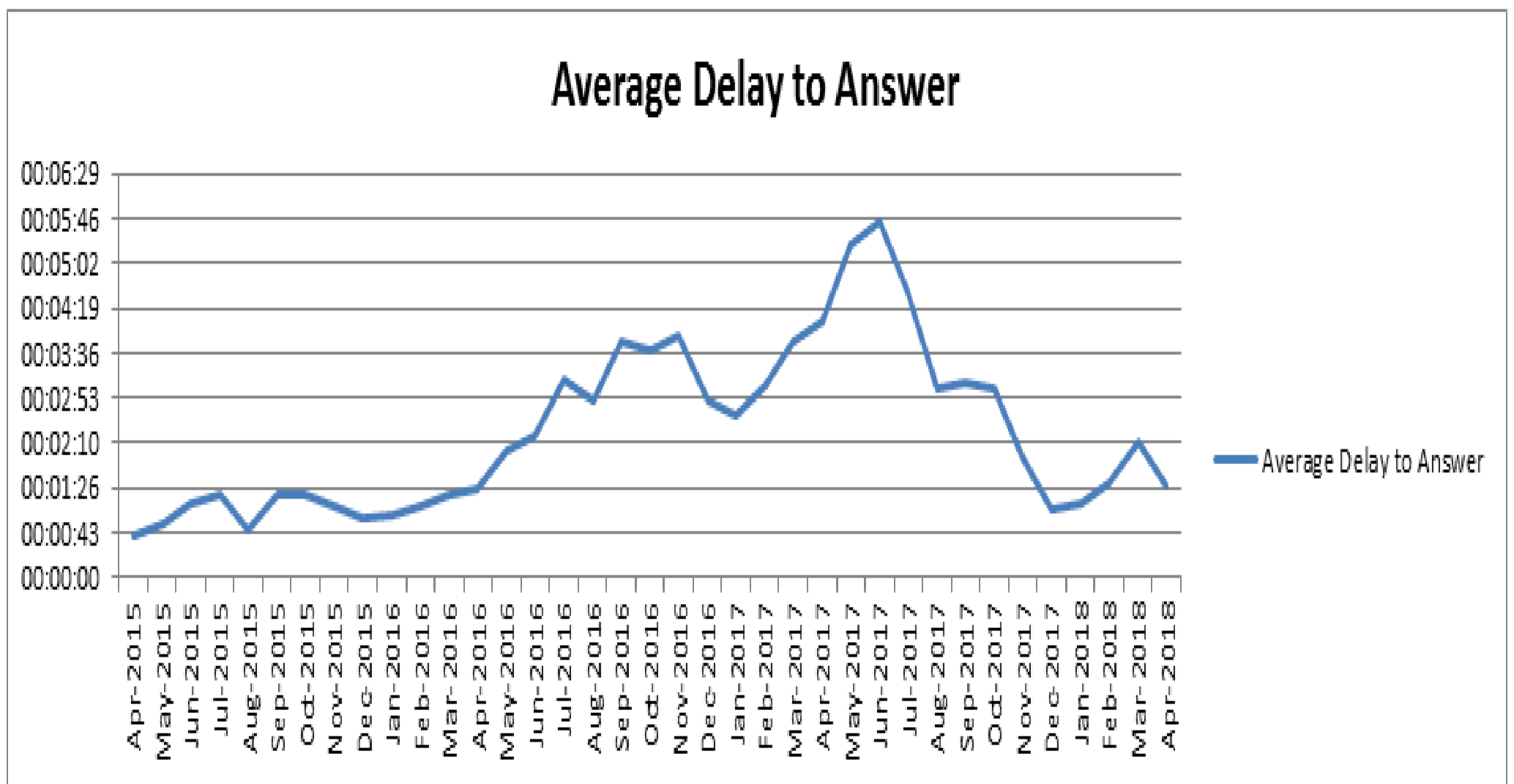
**PCSO Abbie OBORNE**

# 101 Call handling statistics

There has been feedback received from members of the public regarding the 101 call handling system and at times the delay in answering calls.

The call handling system is a demanding area, Wiltshire Police recognised the demand in this area and reacted to the feedback by conducting an in-depth review in 2017 and putting in a strategy to improve call answering times.

There is ongoing recruitment of call handlers to ensure our control room is fully staffed and functional and a change to the current shift pattern to meet demand times. The graphs below show the improvement made since the review took place.





## Summer Solstice 2018



If you plan to celebrate Summer Solstice 2018 at Stonehenge  
please make sure you have checked the conditions of entry  
on English Heritage's website  
[English-Heritage.org.uk/Solstice](http://English-Heritage.org.uk/Solstice)

 @eh\_stonehenge

 @wiltshirepolice





**The link below is for Community Messaging. The Community Coordinator for this area sends out a daily message, if there has been any crime that will benefit the community to be aware of. This includes thefts, scams and burglaries, the aim is to inform you of what is happening in your area, help you take any actions to avoid becoming a victim of crime and to alert you as a potential witness to any crime. Its easy to sign up and only messages, relevant to your area, are sent to your email inbox.**

**<https://www.wiltsmessaging.co.uk/>**

The email address for the Wiltshire North Community Policing team is  
northwiltshirecpt@wiltshire.police.uk  
Please phone 101, or 999 in an emergency to report any incidents or  
crimes

**This report has been prepared by  
PC 1952 Steve Carroll**



June 2018

**Overview**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**

**News from the CCG!**

**Funding available for delivering a ‘step change’ in positive mental health and wellbeing within Wiltshire**

We are inviting bids from all stakeholders, of up to £50,000, for delivering a ‘step change’ in positive mental health and wellbeing within Wiltshire.

**Ted Wilson, Director of Community Services and Joint Commissioning for NHS Wiltshire CCG said, “We are pleased to be able to offer these non-recurrent funds to support initiatives that aim to enable people to be more positive and confident about their mental health. We hope that the success of these initiatives will be a catalyst for future collaboration and support.”**

The projects will be community based initiatives that support national and local priorities of increased focus on prevention and keeping well, and applications will need to demonstrate how funds will be used to deliver their project.

For more information on submitting an application, visit our website. The closing date for submission is 5pm on Friday 15 June 2018.

This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

**Wiltshire Dying Well Community Charter**

Do you know an organisation that would like to make a difference on how they support their staff who have been diagnosed with a life-limiting illness, or who cares for someone that is approaching the end of their life?

The Wiltshire Dying Well Community Charter aims to encourage a community wide approach to support people who are affected by dying, and identifies simple steps employers can take to demonstrate their commitment to supporting their staff.

The Charter will help ensure organisations have the best possible resources for their workforce to help them manage this sensitive subject in the workplace, and signing up to the charter is easy and doesn't cost anything.



You can sign up to the Wiltshire Dying Well Community Charter by visiting our website: [www.wiltshireccg.nhs.uk](http://www.wiltshireccg.nhs.uk) or emailing: [wiltshire.dyingwell@nhs.net](mailto:wiltshire.dyingwell@nhs.net).

Businesses are simply asked to commit to demonstrating their support for the Charter by signposting employees, volunteers or students to additional support resources and embedding supportive practices within their organisations for people who are affected.

**Dr Helen Obsorn, GP at Courtyard Surgery said, “The Charter has been developed to help bring greater understanding of the problems faced by working people who have been diagnosed with a life-limiting illness, or care for people who are approaching the end of their lives.”**

---

### Not sure what to do when a child is poorly? Download the free HANDi app!



The HANDi app is a fantastic free app that gives you expert health advice at your fingertips when you need it the most. Covering the six most common childhood conditions HANDi app provides information and guidance on managing:

- Diarrhoea and vomiting
- High temperatures
- Chestiness
- New born problems
- Stomach pain

The HANDi app was developed and approved by paediatric consultants at the Royal United Hospital, Bath, in partnership with Bath and North East Somerset and Wiltshire Clinical Commissioning Groups.

The app is available to download for free from iTunes App Store or Google Play.

For more information about the HANDi app, visit

[http://www.ruh.nhs.uk/patients/services/clinical\\_depts/paediatrics/handi\\_app.asp](http://www.ruh.nhs.uk/patients/services/clinical_depts/paediatrics/handi_app.asp)

## Have your say

[Back to top](#)

### Online consultations – an alternative way to have a consultation from your GP



NHS England would like to hear your views about online consultations - this is a service offering patients an alternative way to have a consultation with their GP online via the internet.

Using a smart phone, tablet or computer patients can contact their GP practice about a health issue without having to wait on the phone or go to the practice in person. The practice will then ensure that you are seen by the right person, this might mean a phone call with your GP or nurse, or you might need to go into the surgery and see your GP in

person.

The benefits of using online consultations means patients are able to get a quicker response, rather than have to wait for an appointment in person. It's more convenient as you don't have to travel to your GP practice, and you receive the same level of consultation diagnosis as you would get if you had a face to face appointment.

The survey can be accessed [here](#) and should take less than 10 minutes to complete – the closing date is 15 June 2018.

For more information on the survey, please visit: [www.engage.england.nhs.uk](http://www.engage.england.nhs.uk)

## Stay well this Summer

Most of us enjoy spending time in the sun and the opportunities that nice weather brings for activities, outdoor living, fresh air and fun. But on laid back, sunny days it's easy to switch off to messages about health risks, so here are a few reminders on what to do when you are enjoying time outdoors.



## Stay safe in the sun

It's all too easy to overdo exposure to sun rays, and it's easy to underestimate how much time we spend in the sun and not realise we are getting burnt. By taking a few steps to safeguard your skin you can stay safe in the sun while you enjoy the sunshine!

- **Seek shade and stay out of the hot sun, particularly between 11am and 3pm**
- **Apply sunscreen with an SPF of 30 and cover up – wear loose clothing and a wide-brimmed hat and protect your eyes with sunglasses**
- **Have plenty of cold drinks to keep hydrated, but avoid caffeine and alcohol**

## Sunburn

If you do have minor sunburn, you can treat this at home by:

- **Cooling the skin down by having a cold bath or shower**
- **Applying soothing after sun or calamine lotion to moisture your skin**
- **Drinking plenty of fluids, will prevent you from getting dehydrated**
- **Painkillers such as ibuprofen or paracetamol will help relieve any pain**

You could also visit your local pharmacy for advice on treatment to help ease your sunburn symptoms and reduce any inflammation.

## Don't let allergies take the spring out of your step

Spring and summer are the time of year when allergies such as asthma and hay fever can get much worse, with symptoms including sneezing, coughing and shortness of breath.

But there is no need to get bogged down by runny noses, itchy eyes and tickly throats.

If you are an allergy sufferer, you can prepare for the warmer weather by getting the medicines you need from your local pharmacist – who can also offer you expert advice to manage your health during the summer months.



For more information on summer health, visit our [summer health campaign page](#) on our website.



NHSWiltshireCCG



@NHSWiltshireCCG



NHS Wiltshire CCG

Visit our [website](#)



## New Healthwatch Wiltshire provider - your questions answered

**Wiltshire Council has appointed a new provider for Healthwatch Wiltshire.** The contract has been awarded to Help & Care, a charity based in Bournemouth, who will take over the service from 1 June 2018.

### Why are things changing with Healthwatch Wiltshire?

Healthwatch Wiltshire's current contract comes to an end on the 31 May after five years. Wiltshire Council went out to competitive tender and organisations were able to bid for the contract. Help and Care gained the highest score and were awarded the contract which will start on the 1 June.

### What will be different?

Help and Care will be responsible for delivering the new contract from the 1 June. They have been working with the current provider Evolving Communities to ensure the transfer process goes smoothly.

### Will the same staff be supporting Healthwatch Wiltshire?

Stacey Plumb, Volunteer Officer and Julie Brown, Engagement Officer will transfer to Help and Care under TUPE laws and become employees of Help and Care. Lucie Woodruff, Healthwatch Wiltshire's current manager has decided not to transfer and will remain with Evolving Communities in a new role.

### What about volunteers?

Current Healthwatch Wiltshire volunteers have been kept informed about arrangements for the contract transferring to Help and Care. They will have to consent to have their personal details transferred to Help and Care from Evolving Communities so that they can continue to carry out volunteering activities with Healthwatch Wiltshire after 1 June. Evolving Communities will delete all personal details of any volunteer who doesn't consent to have their details transferred.

### What's next for Healthwatch Wiltshire?

Healthwatch Wiltshire will continue to serve the people of Wiltshire although there might be a slight pause while the new organisation sets up policies and processes. The logo and branding will remain the same and a staff team and volunteers will be in local communities gathering the views and experiences of people who use health and care services.

### What will happen to the website Your Care Your Support Wiltshire?

[Yourcareyoursupportwiltshire.org.uk](http://yourcareyoursupportwiltshire.org.uk) stays at its current url. The features of the website will continue to develop alongside the adult social care transformation programme.

The [contact@healthwatchwiltshire.co.uk](mailto:contact@healthwatchwiltshire.co.uk) email will close, and staff involved will transfer to Wiltshire Council Advice and Contact Team.

The email address for [yourcareyoursupportwiltshire.org.uk](http://yourcareyoursupportwiltshire.org.uk) has changed to [adviceandcontact@wiltshire.gov.uk](mailto:adviceandcontact@wiltshire.gov.uk)

Any correspondence about the site can be completed through the 'Contact us' menu, by email or 'phone, a referral, site feedback, or site help.



Pictured (from left): Lucie Woodruff, Claire Cooper, Stacey Plumb, and Julie Brown

### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.**





**Report to** Calne Area Board  
**Date of meeting** 2<sup>nd</sup> July 2018  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

To ask the board to note that the LYN initiative 'Intergenerational Dementia Project' will no longer be going ahead. £1000 will be returned to the area board budget.

Grant Applications:

Applicant	Amount requested	LYN Management Group recommendation
Calne Fairtrade Group	£2433.27	Recommendation to be bought verbally to area board

*In respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.*

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

3.1 Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

4.1 Financial provision had been made to cover this expenditure.

**5. Legal Implications**

5.1 There are no specific legal implications related to this report.

**6. Human Resources Implications**

6.1 There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
	Calne Fairtrade Group	A Gambian Experience event and exhibition	£2433.27
Two Artistic Events at Calne Baptist Church at Calne Music Arts Festival in October 2018 emerging from a 2018 Thriving Through Venture youth project combining the art of Photography capturing images and life Stories of individuals in The Gambia and in Wiltshire coupled with research into opportunities for marketing Mangoes under Fairtrade Conditions from The Gambia.			

A four day Exhibition of young people's Photography and an event by students of St Marys School Calne back from The Gambia dramatically recalling the life stories of the subjects of the Photographic images exhibited. The John Bentley School has been invited to work with St Marys to learn how to plan and set up the technical infrastructure of the events. The Exhibition of Photography has slots for invited schools to see and hear about the Art of Photography from a professional. The Exhibition will be offered for a limited time to St Marys School and The John Bentley School and other Calne venues for a limited time.

The relatively high cost of the photographic image mounting in the budget is because the project wants to offer the exhibition to wider audiences than just the October exhibition. The Aluminium Dibond mounting ensures that the pictures do not degrade with handling and transport unlike cheaper foamboard mounting which risk dented images and corners which would not do justice to the young peoples work. The project organisers would be reluctant to show high quality images on poor quality mountings and would have the effect of negating the projects aim to reach more young people with the Photographic Art and the stories behind it. The Live event on the Saturday evening where the Life Stories will be retold with audio visual backup will include live music from The Gambia.

**Recommendation of the Local Youth Network Management Group**

**Report Author**

Helen Bradley, Locality Youth Facilitator  
Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk



## Calne Dementia Friends Working Group Update and Recommendations to Calne Area Board 3<sup>rd</sup> July 2018

### Purpose of the report:

#### 1. To note the discussions of the meeting held on 7<sup>th</sup> June 2018

---

#### 1. Calne Local Voices – for Older People and Carers last met on Thursday 7th June:

## Calne Local Voices – for Older People and Carers

### Meeting notes - Thursday 7<sup>th</sup> June



In attendance: Diane Gooch, Gill Kosmyryk, Les Stiff, Avril Mays, Frank Rumble, Trudy King, Val Procter, Jane Vaughan.

Apologies: Catherine Beswick, Paul Bryant.

#### 1. Feedback on activities going on in the Community Area

**Celebrating Age** – An art based project for older people that the Area Board has funded.

- Funding application for next phase has been agreed by the Area Board.
- Next event is due to take place on Weds 20<sup>th</sup> June – Trio Virtuosi.
- Transport, it was noted that this has been an ongoing issue at previous events. The group discussed a range of actions:

**Diane and Jane** would talk to Rebecca about changing future events to a different day of the week to avoid clashes with Oldbury Wednesday Club and Community Transport bus bookings.

They would also talk to Hub volunteers about their availability to support the event on a different day.

With regards to the event on 20/06 Diane will try to book taxis and then cancel the Chippenham bus.

**DG/JV** would also talk to Rebecca about potential to alternate venues.

**Movement for the Mind** – Diane reported that Alzheimer's Support has withdrawn this project from the Calne Community Area due to lack of take up from local residents.

**Calne Men's Shed** - Diane reported that the group was progressing really well, reaching out into the community and developing various projects.

Jane reported that they were also linking with public health Wiltshire to help address the take up of bowel cancer screening programmes.

**Calne Memory Club** – There was no representative present from the club, but Diane reported that sessions were progressing well.

**Volunteer's Fair** – Diane and Jane reported on this event, which is being organised by the Older People's Champion/Voices in partnership with the Area Board, Calne Our Place Project, Calne Community Hub Volunteers and the Calne Dementia Action Alliance.

The event would take place on Saturday 30<sup>th</sup> June as part of the Calne Summer Festival – at the Calne Community Hub and Library from 11am to 3pm.

The Voices group would need to make plans to create a series of job descriptions (JD) for the volunteer positions that had been identified as needed for the group.

**Jane** would send out the JD template to the following:

**Les** – would produce a JD for a pub lunch co-ordinator.

**Val** - would produce a JD for local voices.

**Diane** – would produce a JD for an Actions co-ordinator.

Jane explained that the group would share a stall with the Dementia Friendly Group and would need to decorate the stall in the style of a pirate ship and would also need to man the stall and be able to engage with visitors to encourage them to get involved in volunteering. The need to enter into the nautical/piratey theme of the event was also discussed!

**Diane** - would take on the decoration and would also be available on the day to help man the stand, however she noted that she would also be helping to man the Dementia Friendly Group stand and so would need assistance.

Jane and Trudy would be involved in running the event on the day and so would not be available.

**Gill** - would be available to man the stand on the day

**Val** - would also be available for part of the day.

## 2. New projects and activities being planned

### **Programme of older people's/carers activities**

We are trying to put together a calendar of activities in the community area.

**Everyone** - to send any new activities in to Jane to add to the calendar.

The group discussed how this information would be distributed and felt that this was something that should be discussed again at the next meeting – after the Volunteers Fair was completed.

### **'Dementia Friendly Walks'**

The Dementia Friendly Calne group is planning a series of guided walks that will be designed to enable people living with dementia to join in keeping active in a safe environment.

Diane reported that there has been a lack of communication with Liam from Innov8, who it was hoped would be commissioned to lead on the project.

Jane reported that she had not taken forward a funding bid in relation to this project as she was concerned that, until arrangements with Innov8 were in place the costs could not be confirmed.

**Diane** - will contact Innov8 to find out what is happening with the design and progress of the walk.

### **Local Bus link.**

Working with local GP surgeries and Calne Community Transport to investigate potential local bus link.

Jane and Diane reported on a meeting with GP practice managers that had led to a proposal for a potential community bus loop.

The group was very interested in taking this forward and felt that further investigations need to be made to explore the way this might be organised.

**Les** - would undertake some investigations and report to the next meeting.

## 3. Feedback from the Voices about what is going on in the Community Area (problems and actions).

### **Engaging with those people who are socially isolated:**

**Avril** would talk to Frank Rumble about the possibility of asking vulnerable people that are identified through LINK to provide their contact details so that the Voices group can provide information about social activities and opportunities.

There was also a discussion about linking with the mobile libraries and sending a volunteer out who could engage with local people in rural areas. DG and JV

**Trudy** would create a presentation board of services available for vulnerable residents which would be displayed in Bank House.

**Everyone** to give feedback to Trudy re. items to be included in the leaflet.

Target all of the Parishes/Parish newsletters to try and identify active voices from each Parish. **DG/JV/TK** to draft an article and a poster.

**Fabric of life** – Gill reported on a potential intergenerational project with JBS that she was discussing with Helen Bradley (LYF), this was still in the very early stages of investigation.

The group was very interested in projects that would encourage intergenerational activity.

**Gill** would report back to the next meeting on progress.

**4. Issues to be reported to the Area Board/Health & Wellbeing Group.**

To note that this group had met and the details of discussions and actions as outlined in these meeting notes.

**5. Date of the next meeting.**

To be arranged





**Calne Dementia Friends Working Group  
Update and Recommendations to Calne Area Board  
3<sup>rd</sup> July 2018**

**Purpose of the report:**

1. To note the discussions of the meeting held on 19<sup>th</sup> June 2018
2. To note spend of £50 re previously agreed grant (02/2017) for ongoing promotion re. Dementia Action Week banner.

Calne Dementia Friends Working group last met on Tuesday 19<sup>th</sup> June:

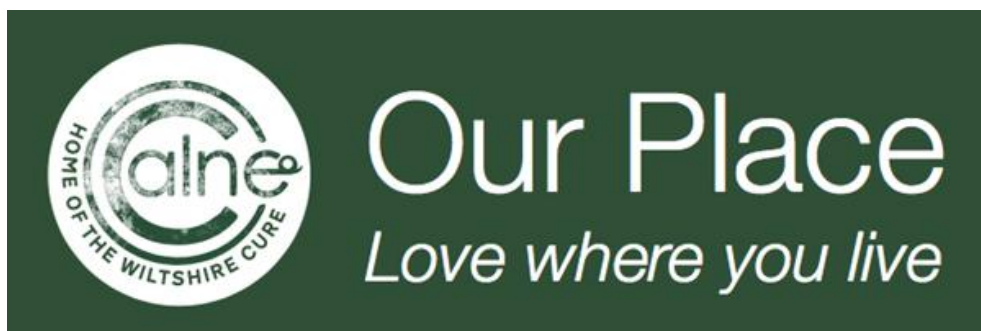


**Attendees:** Diane Gooch, Emma Dowie, Stefania Wigelsworth (Patient Care Co-ordinator, Beversbrook Medical Centre), Trudy King, Teresa Quinn, Derek Quinn, Jane Vaughan.

**Meeting Notes**

NOTES	ACTIONS	
<p><b>1. Apologies:</b> Christine Crisp, Freda Ackroyd, Andrew Day (Alzheimer’s Society), Diane Jenkins (Alzheimer’s Society – Side by Side), Debbie Wickens (Saxon Care), Catherine Beswick, Richard Paget.</p>		
<p><b>2. Update on Current Actions:</b></p> <p><b>2.1. Recruiting Volunteers</b></p> <ul style="list-style-type: none"> <li>• Volunteers Fair – 30<sup>th</sup> June 2018 Calne Community Hub and Library.</li> <li>○ Discussed job descriptions of potential DF/DAA volunteer roles required (including: Social Media promotion, DAA membership admin, DAA admin, Dementia Champion co-ordinator)</li> <li>○ Discussed decorating stand at the event.</li> <li>○ Discussed volunteers available to attend on the day (JV and TK will not be available)</li> </ul>		<p>See if DW is available to come along on the 30<sup>th</sup> DG will contact her. DG will also write a JD for Dementia Champion Co-ordinator.</p>

<p><b>2.2. 'Living with Dementia – Don't Panic!'</b></p> <ul style="list-style-type: none"> <li>● 5<sup>th</sup> July 12:30 – 2:30pm , Harris Room, Calne Community Hub.</li> <li>○ Diane and Derek updated on plans</li> <li>○ Discussed who will attend to support the event (Richard Paget had expressed a desire to be involved).</li> <li>○ Discussed other requirements for the event (refreshments? displays? signposting leaflets?)</li> </ul> <p><b>2.3. Other items deferred to next meeting:</b></p> <p style="padding-left: 40px;">Local hairdressers campaign Black Mat Audit Dementia Walks</p> <p><b>2.4. Feedback from Dementia Action week (21<sup>st</sup> May)</b></p> <ul style="list-style-type: none"> <li>● New Dementia ACTION Week Banner had been bought by the Area Board, this was being stored at the Town Council Office.</li> <li>● Dementia Friends Public Session Weds 23<sup>rd</sup> May, this was a successful session with approx. 12 new Dementia Friends recruited.</li> <li>● Full Dementia Action Alliance meeting Weds 23<sup>rd</sup> May, this had attracted more members than previously. There were some positive discussions and plans for the future.</li> </ul>	<p>Kirstie and Emma will co-ordinate this.</p> <p>Trudy to attach flyers/poster to meeting notes, Emma, Kirstie and Steffi will help to circulate – Trudy will get onto the TC noticeboards and Jane will get them to the Parish Councils, Diane will send to Memory Club, Oldbury Wednesday Club and Calne Day Centre.</p>
<p><b>3. Local discussion</b></p>	
<p><b>4. Date of next meetings:</b></p> <p>The next <b>FULL Dementia Action Alliance</b> Weds 17<sup>th</sup> October 2018 6:30pm (preceded by a DF session from 5 – 6pm).</p> <p>Date for next <b>steering group</b> meeting Thursday 6<sup>th</sup> Sept, 1pm Community Hub and Library, Harris Room.</p>	



## **Calne Area Board Update Report – July 2018**

The following is a summary of recent progress with the Calne Our Place initiatives:

- Responded to further detailed questions from Community First about our LEADER grant application. A final decision on outcome of this application is expected in the near future.
- Planning and preparation for a stall at the Volunteer Event on 30 June. We are seeking to recruit further volunteers in a variety of roles:
  - Social media administrators
  - Fund raisers
  - Marketing experts
  - Project leader(s)
  - General volunteers – especially with manning the Our Place gazebo at community events e.g. Duck Day
- Developing the marketing strategy for Our Place and content for the new website being worked on currently
- Calne Our Place (COP) were tasked by Mark Edwards to look into the potential usage of the HR Foam Shop in Church Street – such as using part of it for a venture similar to Made in Bradford-on-Avon which has been seen as particularly successful. This project is being started now with discussions about how the Bradford-on-Avon scheme works to identify how this could be adapted to add to facilities for Calne
- We are continuing work on preparations for Wordfest, Heritage Week and the car parking report (as mentioned in the previous update)
- The Calne Clean Up Crew have now formally become part of Our Place



# **CALNE COMMUNITY SAFETY FORUM**

## **Draft**

### **Minutes of meeting on Thursday 22<sup>nd</sup> March 2018 at The Harris Room, Calne Library and Community Hub**

#### **1. Apologies**

Shirley Harper-O'Neil; Diane Gooch, Matt Perrott (Wilts Highways), Karen Boswell, Mark Cook (Calne PCSO).

**Attendees:** Chair – Glenis Ansell (Calne Town Councillor); Roger Appleby (Temporary Secretary); Simon Barnfather (South Western Ambulance Service, Operations Manager); Garry Jones (Calne Community First Responder); Jordan Butler (Calne Town Council); Mike Brandwood (Neighbour Watch).

Of the 85 names on the distribution list that were asked if their details were correct and if they wished to continue to be on the list, only 31 responded.

#### **2. Minutes of the last meeting held 18<sup>th</sup> January 2018 as circulated**

Agreed

#### **3. Matters Arising/Updates**

##### **▪ Spring Lane Barrier and path resurfacing**

It was reported that the path has been resurfaced; the barriers are due to be put up in the first quarter of the new financial year but blocked drains were causing flooding - this has been reported on Wilts-App for appropriate action.

##### **▪ High Street Gates**

Karen Boswell via email reported that all funds/donations have been collected; the appropriate permissions have been applied for and fees paid; Webcox are ready to manufacture and erect the gates when final permission is granted.

##### **▪ “Safe Places”**

No information received but the Chair stated she hoped she had a volunteer coordinator to cover.

##### **▪ Castlefields Park wall**

Wiltshire Conservation Officer has rejected the idea of a bund where the works have not been undertaken due to finance not being available. The Forum considered that the fencing that is in place is in itself a safety concern and the Chair will write to the Conservation Officer. Discussions to be undertaken with involved parties in an attempt to resolve the issues.

##### **▪ Lorry Watch**

Chair to contact CCTV Manager to obtain updates. Suggested that concerned local residents note vehicle registration numbers, time, date and place and report as appropriate.

- **Hedges and verges (mobility access)**

No reports or complaints received.

- **“Pavement” on eastern verge opposite Tesco in Oxford Road**

Discussion as to likely safety issues took place. Understood that developers may put in a pavement in due course. The suggestion that vehicles are sufficiently slowed down by the roundabout when coming from the Swindon direction and proceeding down Oxford Road is not borne out by site observations. The matter may well come before Calne Councillors at a later date – hopefully before there is a safety incident at this location.

- **Skate Park**

It was reported that some councillors have been taking an active interest and have been working to reduce/resolve the issues between the various parties.

- **CCTV**

No update as Manager on holiday. There was a suggestion that the issue of the trees obscuring camera sight into the lower Sainsbury's car park may have run its course and may be signed off at the next meeting.

- **Footpath John Bentley School → New Stockley Lane Estate (Marden Farm)**

This has not been progressed by Wiltshire Council. The developer requested that the foot path be diverted but the involvement of another landowner has resulted in part of the foot path no longer existing. The issue is ongoing and it is understood that the monies have been received by Wiltshire Council from the developer. It is hoped that it will be resolved before the start of the new school year or sooner to reduce the dangers faced by persons having to use the main road while the foot path is unusable.

#### **4. Police matters (including Calne Police Station closure)**

No report received and the local policing cover for the day had been reallocated to search for a missing person in the Marlborough area.

#### **5. Emergency Planning**

As there is no accessible Calne Emergency Plan it is hoped that the group working on this will complete their task soonest, particularly in the light of the recent disruption caused by snow etc. and the recent event in Salisbury.

#### **6. CIL, S106 and Calne Community Area Board matters**

No updates received in relation to safety matters.

**7. Defibrillator site locations**

Simon Barnfather and Garry Jones informed the Forum that the locations of defibrillators in the area would be advised by the 999 operator if appropriate. The defibrillator boxes are readily apparent in public areas and the Calne Area First Responder vehicle has one on board. It was mentioned that short courses may soon be available in the use of the equipment.

Details were given of the work and commitment by the Calne Area First Responder team. Discussion ensued concerning the need for a replacement vehicle and suggestions were made as to the funding thereof and the associated running costs for this most valuable service to the Calne Area.

**8. Date of next meeting Thursday 24<sup>th</sup> May 2018**

**\*\* (UPDATE – the May meeting has been cancelled) \*\***

**9. Dates of meetings for the remainder of 2018:-**

**19<sup>th</sup> July,**

**20<sup>th</sup> September**

**22<sup>nd</sup> November**

**10. Any other business**

Mike Brandwood updated the Forum on Neighbourhood Watch progress in Calne. The opportunity was taken to express the Forums' thanks for years of dedicated service and best wishes to Karen Boswell who, for family reasons, wishes to take a lesser role in the CCSF for the rest of this year.





## Calne Training & Skills Working Group

### Update and Recommendations to Calne Area Board

3<sup>rd</sup> July 2018

#### Purpose of the report:

#### 1. To note the discussions of the meeting held on 14th June 2018

**Attendees:** Ian Thorn, Alex Schmitt, Terry Couchman, Jennifer Dunthorne, Lyn Hughes, Helen Bradley, Jo Smith, Jane Vaughan.



**Apologies:** Corinna Davidson, Louiza Bruce, Marie Wykes,

This was the fourth meeting of the working group.

- **Makaton Friendly Calne – next steps**

The Area Board had agreed to promote a campaign to become a Makaton Friendly Community by hosting a Makaton Friendly Area Board.

The group discussed next steps. Relating to previous meeting notes as follows:

<p><b>Encourage/train businesses in SEND possibilities and needs.</b></p>	<p>The group had previously discussed the possibility of promoting the idea of Calne becoming a 'Makaton Friendly Town'.</p> <ul style="list-style-type: none"> <li>★ <b>Find contact at the Mill Race Club (who have some Members that also use Makaton.</b></li> <li>○ Rita Walker had been identified as a possible link, however no contact had yet been made.</li> <li>★ <b>HB to meet up with Corinna and Place4us young people to plan an Area Board meeting.</b></li> <li>○ There had not yet been an opportunity to progress this action.</li> <li>★ <b>CB/HB to ask Carol Bell and Sarah Robins if they would like to be involved.</b></li> <li>○ CB had reported that Carol Bell would be interested in getting involved.</li> <li>★ <b>Ask the Calne Area Board to consider holding a Makaton Friendly meeting.</b></li> </ul>	
---	--	--

	<ul style="list-style-type: none"> <li>○ When it met on 29<sup>th</sup> May 2018, the Area Board had noted notes from the previous meeting and had agreed to hold a future Makaton Friendly meeting.</li> </ul> <p>The group also discussed the need to understand the criteria for becoming a Makaton Friendly town. It was felt that someone should be asked to come and explain to the group</p> <ul style="list-style-type: none"> <li>★ <b>Contact Mill Race Club – to see if they could be involved in a campaign/Area Board. (JV/HB)</b></li> <li>★ <b>CB/HB discuss potential agenda for the Makaton Friendly Area Board</b></li> <li>★ <b>HB would invite a contact from Devizes to come and meet the group to provide information about becoming a Makaton Friendly Town.</b></li> </ul>	
--	--	--

- **Creating an action plan:**

A discussion about the remaining aspirations identified at the workshop in November. The first aim of the group was to work through the priority tables to create 3 categories of action:

- A. Areas of work that agencies/organisations and local groups are already engaged in and which this group could seek to engage with and influence.
- B. Areas of work that agencies and organisations could/should be engaged in and how this group can encourage/influence work to be started in the Calne Community Area.
- C. New initiatives which this group could kick start/promote/facilitate.

The group felt it was important to engage in detailed discussions around the aspirations so it might be more able to come up with meaningful actions and recognised it may not be able to cover all aspirations in one meeting.

**Draft Action Plan, Areas still to be discussed:**

**Qualifications:** Gaining the practical, hard skills and qualifications needed for specific jobs and further learning opportunities.

★ **The group discussed their ability to develop new initiatives under this category and felt that it needed to take care not to raise false hopes with regards to employers or employees. They discussed a number of ideas that might encourage and influence other agencies and organisations and also advise the group on how it could operate most effectively.**

Qualifications		
Aspiration	Action	Category
Encourage employers to help provide appropriate training, support to develop qualifications (time off for staff	Make contact with the Swindon and Wiltshire LEP (Local Enterprise Partnership)	<b>B/C</b>

to attend, staff to provide work experience share skills, apprenticeships etc.)	Find out what they are doing and influence from a Calne perspective (IT to make enquiries)	
Recruit the right person! Encourage employers to shift from a culture of recruiting the person with the best skills not the best qualifications.	Try to encourage an event to showcase how high profile, innovative companies use different approaches to recruit innovative skilled staff, without necessarily focussing on academic qualifications – Lyn to target Dyson, Ian target Honda, Helen target REME)	
Identify and promote training for the skills that will be needed in the future.	Helen and Alex would also contact Building Bridges to see if they can offer other ideas about identifying and promoting skills for the future.	
<p>In addition, and relating to all of the previous aspirations, it was noted that WEST have experience of alternative ways to measure levels and types of skills – the group needs to try to bring them in to this part of the Action Plan too.</p> <p>The group also discussed celebrating good examples of flexible recruitment processes in other areas – e.g. – Well-being of Future Generations act – Wales</p>		
Develop volunteer experience/skills accreditation scheme. (Gain support from recognised organisation).	<p>JD reported that NCVO (National Council for Voluntary Organisations) are working on a qualification for volunteers – JD would find out more information.</p> <p>TC would look to develop a trial for the Hub volunteers.</p>	

- **Other business** – Ian Thorn reported that Cllr Fisher had asked why he had not been invited to the meetings as he is the Town Council rep. JV explained that she had not been informed this was the case, but would now add Cllr Fisher to the contact list.

**Next meeting:** to be arranged



**Calne Section 106 Working Group**

**Update and Recommendations to Calne Area Board**

**3<sup>rd</sup> July 2018**

**Purpose of the report:**

**1. To note the discussions of the meeting held on 13<sup>th</sup> June 2018**

---

**Meeting notes:**

In attendance: *Tony Trotman, Mark Stansby, Steve Corbin, Steve Hind, Robert Merrick, Mark Edwards, Jane Vaughan*

**1. Apologies.** Anne Henshaw, Heather Canfer

**2. Abberd Way traffic calming/road safety scheme – review**

Following the review of this scheme and discussions held with local residents and Cllr Thorn at the last s106 meeting this group reported progress to the Area Board meeting on 29<sup>th</sup> May 2018. The Area Board had noted progress with no comments.

This had subsequently been passed to Dave Thomas and Trevor Malton, it was hoped that this may be progressed in July. Mark Stansby would report progress back to the next meeting.

**3. Review of table of schemes:**

**Update on active schemes**

- **Woodhill Rise** (legal update) – No further progress to date.  
There was a discussion about surface improvements for pedestrians. SC would move this forward with SH.
- **Shared use cycle/pedestrian route from Woodhill Rise towards Abberd Way.**  
This had been on hold pending review of Abberd Way road safety scheme – there was a discussion about installing some signage from Woodhill Rise to Abberd Way – it was felt that fingerpost signage may be most appropriate. This would be looked at again once Abberd Way scheme amendments had been completed.
- **Cycle/pedestrian route Abberd Way to Abberd Brook/ liaison with Greensquare**  
Greensquare had agreed to a scheme in principle. SH reported this was being progressed by the Council's consultants Atkins who are producing a preliminary design. Once this has been completed officers will return to Greensquare and negotiate a formal agreement.

- **Shared use path on the Rec.**

Town Council TDP had considered this scheme, It was understood that the Town Council would undertake ongoing maintenance, following implementation.

SC had liaised with Legal and it was felt that the Town Council was able to grant privilege to cycle on the path, which is subject to a Town Council by-law.

RM/ME reported that a section of the rec was leased to a community club and the path should avoid crossing this area, and the Club should be informed about the proposed timeline and timeline of works.

SC would liaise with SH and Atkins to progress this scheme.

- **Abberd Lane bridleway cycle path.** (Sandpit Rd, Abberd Lane, The Slades)

SH reported this is being progressed with Atkins.

#### **4. Review of future schemes from current and forthcoming s106 schedules:**

Identify potential schemes from new/existing schedules

- Pedestrian/cycle improvements on Oxford Road:

- **Formalised parking bays**

- **Pedestrian crossings**

- **Build outs**

SH/SC – would be undertaking a site visit following this meeting to assess the whole length of Oxford Road and will report back to the next meeting with suggestions for potential schemes.

#### **5. Other business**

SC – raised an issue that is likely to be submitted to the CATG in the near future in relation to 20mph restriction at Station Road, Calne. There was a section 106 deposit relating to the Station Road development of £30,000. The group was happy that this money be contributed towards schemes developed by the CATG towards road safety in Station Road. This deposit was available until March 2023.

#### **6. Feedback to and recommendations for the Area Board.**

Request the Area Board notes that this working group has met and the discussions held and outlined in the above meeting notes.

#### **7. Date of next meeting: 10:30 - 29<sup>th</sup> August 2018, Calne Community Hub and Library, Harris Room.**

<b>Report to</b>	Calne Area Board
<b>Date of Meeting</b>	03/07/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the application for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Calne Town Council <b>Project Title:</b> Horsebrook Nature Trail path upgrade  <a href="#">View full application</a>	£3000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2596</a>	Calne Town Council	Horsebrook Nature Trail path upgrade	£3000.00
<b>Project Description:</b> The upgrade of approximately 220 metres of unmade path between Horsebrook in the west to Brewers Lane in the east. Work involves timber edging the existing path laying Type 1 stone topping with Mendip Dust to form a firm and more level path. The path is extremely well used by many local residents and the area is a wildlife haven but at wet times it is almost impassable due to the poor current surface and very muddy areas.			
<b>Input from Community Engagement Manager:</b>  This application represents an application for a Pavement Improvement Grant (PIG). PIGS were relaunched earlier this year, with funding now allocated by the Area Boards. Schemes continue to be developed by Wiltshire Council's Rights of Way and Countryside team in partnership with local communities.  This PIG application has been submitted by Calne Town Council. Officers from Wiltshire Council Rights of Way and Countryside team have worked with the applicant to ensure that the proposed scheme is appropriate.  The Nature Trail area was originally gifted to the Town Council and the people of the town for their enjoyment. At present the path is owned by the Town Council but once upgraded it is suggested it will be designated a Permissive Footpath both owned and maintained by the Town Council.  Improvements to the path form the major part of a proposed larger enhancement scheme for the Nature Trail, which hopes to eventually provide interpretation boards localised seating etc. A number of other local groups and organisations including The Wiltshire Badger Group, Bristol Avon Rivers Trust, Wiltshire Wildlife who are involved in helping to prepare a broad Management Plan, which it is thought the Town Council will fund.			



Wiltshire Council Rights of Way officers have provided a technical assessment of the proposed project and confirm that costs provided appear to be appropriate and realistic. They have no issues concerning the delivery of this project.

This application can be seen to link to JSA and Community priorities to promote active lifestyles. It could also provide opportunities to address social isolation and loneliness.

In addition it provides links to wider Wiltshire Council policies/strategies around Health; lifestyle and wellbeing; safer communities; sport, play and recreation and access to the countryside for all.

An award to this scheme would represent 45% of the total project costs.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Jane Vaughan

Community Engagement Manager

01249 706447

[Jane.Vaughan@wiltshire.gov.uk](mailto:Jane.Vaughan@wiltshire.gov.uk)

